



**BOYS & GIRLS CLUBS
OF GREATER SAN DIEGO**

**Mollenkopf Family Branch
16118 4S Ranch Pkwy
San Diego, CA 92127
858-676-2230**

2024 – 2025 School Transportation Form

I give my permission for the Boys & Girls Clubs of Greater San Diego to transport my child,

_____ from _____ for the 2024-2025 school year.
Last Name, First Name School Name Grade

Emergency Contacts:

Parent/Guardian: _____ Work #: _____ Cell #: _____

Alternate Contact: _____ Work #: _____ Cell #: _____

I hereby give permission for my child to participate in the Club’s transportation program. I agree to indemnify or hold harmless instructors, sponsors, officials, employees, and directors of the Boys & Girls Clubs of Greater San Diego (“BGCSD”) for any injury that my child might incur while participating in this program. I give my consent for emergency first aid by BGCSD and for emergency treatment by licensed physician or hospital.

I understand that my child’s participation in the program may be revoked at any time due to late payment/failure to follow transportation rules.

Parent/Guardian Signature Date

School transport is being provided as a convenience to parents/guardians of our members. It is your child’s responsibility to:

1. Respect the Leader/Driver and each other
2. Arrive each day on time at the Club’s designated meeting spot **(bus leaves 10mins after bell rings) NO EXCEPTIONS**
3. Refrain from using foul language
4. Keep loose items such as pencils, pens, & cell phones in backpacks
5. Keep hands, head, and all objects inside the windows at all times
6. Stay seated at all times even when the bus or van is not in motion. Wear a seatbelt.
7. No turning around while seated
8. No fighting, teasing, or harassing other members
9. No throwing items out of the windows
10. No eating or drinking (water is allowed) on the bus or van
11. No leaving trash or personal items on the bus or van
12. Keep voices down and in a respectful tone
13. No animals allowed on the bus. NO EXCEPTIONS
14. Keep aisle clear at all times
15. Any vandalism to the bus will be paid for by that member’s parents/guardians
16. Shirts & shoes are required to ride the bus. NO EXCEPTIONS

Transportation Fees are pre-paid each month and due by the 25th

Note: Children are responsible to arrive at the designated pick-up location on time, so as not to interfere with Club transportation schedules. On occasion when your child may be held up by school personnel, please instruct your child to return to the school office, call their parent/guardian, and arrange for alternate pick up. **Due to high demand and limited space, we cannot accommodate part-time riders.**



Dear Parents,

Welcome to the **Boys & Girls Clubs of Greater San Diego's Transportation Program**. We are pleased that you have chosen the Club to provide safe and fun after-school activities for your child. In order to provide the safest program possible, the following rules will be enforced. Please review them with your child.

**Please
Initial**

- _____ 1. All riders must wear a seatbelt at all times. NO EXCEPTIONS.
- _____ 2. Everyone must remain in his/her seat during the entire trip, no switching seats once the van/bus has started to move. All personal items including electronics must be in your child's backpack during the entire trip.
- _____ 3. **IMPORTANT:** Please call us at 858-676-2230 by 11:30 am if your child **will not** be riding the bus and will not be back to the school at the scheduled pick-up time. You are responsible for transportation to the Boys & Girls Club if your child is not present at the scheduled pick-up time.
- _____ 4. Children are to wait in the designated area assigned by the school. The bus leaves 10mins after the bell rings.
- _____ 5. We will NOT return to school to pick up a child that has missed the bus. If for any reason your child misses the bus, please instruct your child to go directly to the school office and call you to arrange an alternate pick up. We are unable to go back for children who have missed the bus due to late dismissal or delayed arrival at the bus stop.
- _____ 6. **TRANSPORATION FEES MUST BE PAID IN ADVANCE. Receipting your payment generates your child's name onto the pick-up roster.** Payments for pick-up will be accepted by the 25th of the month for the following month. Any payment received later must be arranged in advance with the Branch Manager. Services may be canceled after three late payments. **NO CHILD WILL BE PICKED UP WITHOUT A COMPLETED CLUB REGISTRATION.**
 - a. **FORMS & PAYMENT:** It is your responsibility to ensure your member's account is current.
 - b. **Payments must be paid in full.** Partial or split payments will NOT be accepted.
- _____ 7. Non-registered children will not be allowed on the bus. Transportation paperwork must be on file at the Club office in order for your child to ride the bus/van.
- _____ 8. Your child should not attend if he/she is sick or not feeling well
- _____ 9. **Once a child is in possession of the bus driver, he/she cannot be released to anyone until they've been driven and checked into the Boys & Girls Clubs.**
- _____ 10. **Please note: California Administrative Code, Title V, Section 14103 states:**
"Pupils transported in a school bus or in a school pupil activity bus shall be under the authority of, and responsible directly to, the driver of the bus, and the driver shall be held responsible for the orderly conduct of the pupils while they are on the bus or being escorted across a street, highway or road. Continued disorderly conduct or persistent refusal to submit to the authority of the driver shall be sufficient reason for a pupil to be denied transportation."
- _____ 11. If your child violates transportation program rules, the following consequences are in place: (Steps may be skipped depending on the severity of the offense.)
 - _____ 1st notice: Written Warning
 - _____ 2nd notice: 1-day suspension from bus program
 - _____ 3rd notice: 3-day suspension from bus program
 - _____ 4th notice: Dismissal from the bus program
- _____ 12. All children must be picked up from the Club by 6:00 pm. After three late pick-ups, you may be removed from the program.

I/We have read, understand, and agree to the rules listed above. I understand that the transportation program is provided as a convenience to parents/guardians of our members. It is my responsibility and my child's to obey the rules and instructions.

Parent/Guardian Signature

Date



Credit Card Authorization Form Transportation Program 2024-2025 - Mollenkopf Family Branch

Child Last Name(s): _____ Child First Name(s): _____

Child School: _____ Child Grade 2024-25: _____

I authorize the Boys & Girls Clubs of Greater San Diego to make recurring charges to my credit/debit card listed below and if necessary to initiate adjustments for any transactions credited or debited in error. This authority will remain in effect until the Boys & Girls Clubs of Greater San Diego has received written notification to cancel. Notice must be received by the Boys & Girls Clubs of Greater San Diego at least seven days prior to the recurring charge date in order to cancel the next payment:

Name as it appears on card: _____

Type of card Visa MC Discover AMEX

Card Number: _____ Expiration: _____

Billing Street Address: _____

City/State/Zip: _____ Phone Number: _____

Card Holder's Signature

Date

Please mark the box(es) on the months you would like your child to attend. **Please note you will only be charged for the months you indicate you would like to attend. You must notify the Membership Clerk by the 23rd (the month prior) if you will not be attending a month that is checked. Charges subject to change without notice. No refund will be given for cancellations requested after the 23rd (the month prior).**

OFFICE USE ONLY

Month	Fees	20% Sibling	50% Scholar.	30% Scholar.	15% Scholar.	Check Month(s) Attending	Total Amount Charged	Receipt #	Staff & Date
August	\$128	\$102	\$64	\$90	\$109				
September	\$304	\$243	\$152	\$213	\$258				
October	\$368	\$294	\$184	\$258	\$313				
November	\$240	\$192	\$120	\$168	\$204				
December	\$240	\$192	\$120	\$168	\$204				
January	\$288	\$230	\$144	\$202	\$245				
February	\$240	\$192	\$120	\$168	\$204				
March	\$336	\$269	\$168	\$235	\$286				
April	\$272	\$218	\$136	\$190	\$231				
May	\$336	\$269	\$168	\$235	\$286				
June	\$144	\$115	\$72	\$101	\$122				

Office Use Only	Sibling Discount	20%	Scholarship	50%	30%	15%
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